

**CITY OF FRANKLIN**  
**CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES**  
**April 16, 2007**

- I. The April 16<sup>th</sup>, 2007 Civil Service Sub-Committee Meeting was called to order at 9:37 p.m. by Member Brunner in the Hearing Room of City Hall.

Members present were Brunner, Wikel and Nichols. Alderman Olson was absent. Human Resource Coordinator Dana Zahn was also in attendance.

- II. Approval of September 18th, 2006 Meeting Minutes

Motion by Member Wikel and seconded by Member Nichols to approve the September 18th, 2006 meeting minutes as submitted. Motion carried: Ayes-All.

- III. A. Approval of Internal Transfer for Custodial Position

It was explained that 2 current part time custodians wanted to be reassigned to other part time custodial positions which will leave a part time Saturday and Sunday position vacant. The Sub-committee agreed that they did not need to approve the transfers but that allowing the moves made sense for all employees.

- III. B Full-time Youth Reference Librarian – Approval of Internal Transfer

No action necessary. We had no internal candidates and will advertise for external candidates.

- III. C. Certification of Eligibility List for the Plumbing Inspector

Motion by Member Wikel and seconded by Member Nichols to certify the applicants on the list who properly completed a city application with the understanding that they must have the required licenses/certificates to be offered employment. Motion carried: Ayes-All.

- IV. Adjournment

Motion by Member Nichols and seconded by Member Wikel to adjourn the April 16, 2007 Civil Service Sub-Committee Meeting at 9:45 p.m. Motion carried: Ayes-All.